Michigan Department of Treasury 496 (02/06)

### Auditing Procedures Report

					d P.A. 71 of 1919,	as amended.							
Local Unit of Government Type			_	Local Unit Name			County						
-	Cour	<u> </u>	☐City	□Twp	▼Village	Other	VIIage of Min		<u> </u>	Sanilac			
	2/28/0				Opinion Date 7/23/07			Date Audit Report Submitte 7/23/07	ed to State				
We affirm that:													
We	We are certified public accountants licensed to practice in Michigan.												
We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the													
Mε	Management Letter (report of comments and recommendations).												
	Check each applicable box below. (See instructions for further detail.)												
1.	X		All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.										
2.	X		There are (P.A. 275	no accum	nulated deficits or the local un	in one or r it has not e	more of this unit	's unreserved fund bala iget for expenditures.	ances/unrestr	icted net assets			
3.	×							ounts issued by the De	epartment of T	reasury.			
4.	X				dopted a budg			•	•	,			
5.	$\boxtimes$		A public he	earing on	the budget wa	s held in a	ccordance with	State statute.					
6.	X		The local u	unit has no ance as is	ot violated the ssued by the L	Municipal I ocal Audit a	Finance Act, an and Finance Div	order issued under the	Emergency !	Municipal Loan Act, or			
7.	×		The local u	unit has n	ot been deling	uent in dist	ributing tax reve	enues that were collecte	ed for another	taxing unit.			
8.	X		The local u	unit only h	olds deposits/	investment	s that comply w	ith statutory requireme	nts.	-			
9.		×	The local u	unit has no .ocal Units	o illegal or una s of Governme	uthorized e ent in Michi	expenditures tha gan, as revised	at came to our attention (see Appendix H of Bu	n as defined ir illetin).	the <i>Bulletin for</i>			
10	). X	·											
11	. 🗵		The local u	unit is free	of repeated c	omments fi	rom previous ye	ars.					
12	. ×		The audit of	opinion is	UNQUALIFIE	D.							
13	. 🗵		The local uses	unit has co accounting	omplied with G principles (G	ASB 34 or AAP).	GASB 34 as m	odified by MCGAA Stat	tement #7 and	d other generally			
14	. 🗵		The board	or counci	approves all	invoices pri	ior to payment a	s required by charter o	or statute.				
15	. 🗷		To our kno	wledge, b	ank reconcilia	tions that v	vere reviewed w	ere performed timely.					
If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.  I, the undersigned, certify that this statement is complete and accurate in all respects.													
W	e have	e end	losed the f	following	:	Enclosed	Not Required (e	enter a brief justification)					
Fi	nancia	i Stat	ements			X		-					
Ti	e lette	er of C	Comments a	and Recor	mmendations	$\times$							
Other (Describe)													
_			ccountant (Firm Zahul CPA	•			<b>I</b>	ephone Number 39-269-9966					
	eet Addi						City		State Zip				
			ort Cresce	ent ————		r ·		ad Axe		3413			
۸ų ک	71		Signature	alu	D CR	\     ""	<sub>led Name</sub> eorge A. Zahul	CPA PC	License Numb 11010133				

### Village of Minden City Minden City, MI

**Sanilac County** 

FINANCIAL REPORT February 28, 2007

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#### George Zahul, CPA, PC 101 N Port Crescent St Bad Axe, MI 48413 989-269-9966

#### **Independent Auditor's Report**

To the Village Board Village of Minden City Minden City, MI 48456

I have audited the accompanying general purpose financial statements of the governmental activities, the business-type activities, the aggregated discretely presented component units, each major fund, and the aggregate remaining fund information of the Village of Minden City as of and for the year ended February 28, 2007, which collectively comprise the basic financial statements of the Village of Minden City management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Village of Minden City as of February 28, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated July 23, 2007, on my consideration of the Village of Minden City internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Minden City basic financial statements. The supplemental information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole. The supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, i express no opinion on them.

Seorge Zahui, CPA, PC

July 23, 2007

#### George Zahul, CPA, PC 101 N Port Crescent St Bad Axe, MI 48413 989-269-9966

Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Village Board Village of Minden City Minden City, MI 48456

I have audited the financial statements of the governmental activities, the business-type activities, the aggregated discretely presented component units, each major fund, and the aggregate remaining fund information of Village of Minden City as of and for the year ended February 28, 2007, which collectively comprise Village of Minden City basic financial statements and have issued my report thereon dated July 23, 2007. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Village of Minden City internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

#### Compliance

As part of obtaining reasonable assurance about whether Village of Minden City financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, the State of Michigan, and the United States Department of Agriculture Rural Development and is not intended to be and should not be used by anyone other than those specified parties.

Hey John, UA, PC
George Zahul, CPA, PC

July 23, 2007

This section of the Villages annual financial report presents our discussion and analysis of the Villages financial performance during the fiscal year that ended on February 28, 2007. Please read it in conjunction with the village's financial statements, which immediately follow this section.

#### Financial Highlights

The 2006/07 fiscal years resulted in a Fund Balance in the General Fund of \$59,623.51. This was an expected result for the Village. The Fund Balance was slightly lower than was originally budgeted.

In total, Village revenues exceeded \$99,442 for fiscal year ended February 28, 2007. Spending over the same time period was \$114,645. In both cases that was an increase of approximately \$1,185 over fiscal 2006 for revenues and a decrease of \$1,857 for spending.

#### **Overview of the Financial Statements**

This annual report consists of four parts – management's discussion and analysis (this section), the basic financial statements, required supplementary information and other supplementary information. The basic financial statements include two kinds of statements that present different views of the Village:

The first two statements are district-wide financial statements that provide both short-term and long-term information about the Villages overall financial status.

The remaining statements are fund financial statements that focus on individual parts of the Villages government, reporting the Villages operations in more detail than the district-wide statements.

#### **Government-Wide Statements**

The Government-wide statements report information about the Village as a whole using accounting methods similar to those used by private-sector companies. The statements of net assets include all of the Villages assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the Villages net assets and how they have changed. Net assets – the difference between the Villages assets and liabilities – are one way to measure the Villages financial health or position.

The government-wide financial statements of the Village are divided into categories:

**Governmental Activities** – Most of the Villages basic services are included here, such as public safety, public works, and general administration. Property taxes, state-shared revenue, and charges for services provided most of the funding.

**Business-type Activities** – The Village operates a water system and a sewer system and charges fees to customers to help cover the costs of certain services it provides. The Villages sewer and water system is treated as a business-type activity.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the Villages funds, focusing on its most significant or "major" funds – not the Village as a whole. Funds are accounting devices the Village uses to keep track of specific sources of funding and spending for particular purposes:

Some funds are required by State law and by bond covenants.

The Village establishes other funds to control and manage money for particular purposes.

The Village has two types of funds:

Governmental Funds – Most of the Villages basic services are included in governmental funds, which focus on how cash and other financial assets can readily be converted to cash flow in and out, and the balances left at year end that are available for spending. The governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Villages programs.

**Proprietary Funds** – Services for which the Village charges customers a fee are generally reported in proprietary funds. Proprietary funds, like government-wide statements, provide both long-term and short-term financial information.

#### Financial Analysis of the Village as a Whole

#### **Net Assets**

Village net assets decreased during the fiscal 2007. Depreciation of Village assets, of \$30,818, as opposed to new purchases of \$104,418 also had an impact.

Village of Minden City		
		2007
Current and other Assets	\$	545,091
Capital Assets, Less Accumulated Depreciation		2,148,812
Total Assets	\$	2,693,903
Current Liabilities		35,372
Other Liabilities		738,244
Total Liabilities	\$	773,616
Net Assets:		
Invested in Capital Assets net of Related Debt	\$	206,036
Restricted		105,559
Unrestricted		523,006
Other		1,085,684
Total net Assets (deficit)	\$	1,920,285
Changes in Village of Minden City Net Assets		
,		2007
Revenues		-
Charges for Services	\$	166,300
General Revenues		
Property Taxes		40,784
State Revenue		26,848
Other		23,328
Total Revenues	\$	257,260
Expenses		
General Government	\$	47,336
Public Services	•	71,502
Sanitation, Water, and Sewer		78,261
Roads		18,018
Interest and Other		30,523
Business Type Activities		
Unallocated Depreciation		30,818
Total Expenses	\$	276,458
rotal Expolices	Ψ	<u> </u>
Decrease in Net Assets	<u>\$</u>	19,198

#### **Governmental Activities**

Revenues for governmental activities totaled \$257,260 in 2007. A total of \$40,784 was in the form of property tax collections. State-shared revenues continue to be of concern. While it provided \$26,848, we are uncertain what will happen in 2008 given the State's financial difficulties. Charges for services, primarily for sewer, water, and refuse operations, generated \$166,300.

#### Financial Analysis of the Villages Funds & Budgets

The General Fund ended 2007 with a fund balance of \$59,624. Several factors affected operating results. Tax collections were \$39,310 for 2007. Additionally, other revenue was \$60,133 in 2007. Total revenues in the General Fund of \$99,443 were less than expenditures of \$114,646 by \$15,203 and decreased fund balance by the same amount.

The General Fund budget is amended throughout the year as deemed necessary. This is primarily done to prevent expenditures from exceeding the budget. With that in mind, the General Fund expenditures were 96 percent of budget. No major General Fund areas were significantly under or over budget.

#### **Capital Assets and Debt**

The Village made capital purchases during the year of \$104,418.

#### Factors Bearing on the Villages Future

At the time these financial statements were prepared and audited, the Village was aware of several areas that could have a major impact on the 2007-2008 fiscal year, and subsequent years.

Village summer 2007 taxes have close to the same millage rate as last year. Most of the money collected goes for the operating expenses for the general fund.

The township fire millage for the fire department amounts to around \$28,000.00 annually. Due to purchase of a new fire truck, the budget is tight. Payments are for ten (10) years.

Water & Sewer rates will be going up the latter part of the year. New water rates are necessary due to the state mandatory compliance to reduce or eliminate the arsenic in our water. More specifics later. Increases in sewer rates are needed to keep up with the increasing maintenance and operating expenses.

### **Contacting the Villages Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers and investors and creditors with a general overview of the Villages finances and to demonstrate the Villages accountability for the money it receives. If you have questions about this report or need additional information, contact in writing the Business Office, Village of Minden City, 1585 1st Street, Minden City, MI 48456.

### Village of Minden City Statement of Net Assets February 28, 2007

	<u>Governmenta</u> <u>Acti</u> vities	rimary Governme    Business-type	<del></del>
Assets	<del></del>		
Current Assets Cash and Investments Accounts Receivable Prepaid Insurance	\$ 153,836.0 5,637.0 21,161.4	33 34,494.97	\$ 476,494.52 40,132.30 28,463.76
Total Current Assets	180,635.	364,455.23	545,090.58
Property and Equipment Property and Equipment Less Accumulated Depreciation Net Property and Equipment	1,069,028.6 (792,355.0 276,673.6	00) (619,348.16)	3,560,515.09 (1,411,703.16) 2,148,811.93
Total Assets	457,308.9	96 2,236,593.55	2,693,902.51
Liabilities and Net Assets  Current Liabilities    Accrued Payroll and Taxes    Current Portion of Bonds and Notes Payable    Accrued Interest Total Current Liabilities	2,799.9 10,000.0 637.8 13,437.4	00 14,000.00 50 7,935.00	2,799.93 24,000.00 8,572.50 35,372.43
Long - Term Liabilities Deferred Revenue Bonds and Notes Payable Total Long - Term Liabilities	0.0 60,000.0 60,000.0	00 652,475.42	25,768.97 712,475.42 738,244.39
Total Liabilities	73,437.4	3 700,179.39	773,616.82
Net Assets Invested in capital assets net of related debt Restricted Unrestricted Depr Transferred from Operations Contributions in Aid	206,036.1 0.0 177,835.4 0.0	0 105,559.36 2 345,170.80 0 (444,316.00)	206,036.11 105,559.36 523,006.22 (444,316.00) 1,530,000.00
Total Net Assets	\$ 383,871.5	<u>\$ 1,536,414.16</u>	<u>\$ 1,920,285.69</u>

### Village of Minden City Statement Of Activities For the Year Ended February 28, 2007

#### **Governmental Activites**

Program Revenues	Progra	am Re	veni	ues
------------------	--------	-------	------	-----

Functions/Programs	Program Expenses	Charges for Services	Operating Grants	Net (Expense) Revenue and Changes in Net Assets
Governmental Activities				
General Government Public Safety Public Works Sanitation Water Operations Roads Sewer Operations Interest on Bonds and Notes Unallocated Depreciation Miscellaneous	\$ 47,336.10 16,866.56 54,635.46 12,674.16 34,186.57 18,018.10 31,399.87 30,476.35 30,818.00 46.17	28,111.21 0.00 11,305.14 37,358.37 41,787.21 47,737.84 0.00 0.00	\$ 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	\$ (47,336.10) 11,244.65 (54,635.46) (1,369.02) 3,171.80 23,769.11 16,337.97 (30,476.35) (30,818.00) (46.17)
Total Governmental Activities	<u>\$ 276,457.34</u>	<u>\$ 166,299,77</u>	\$ 0.00	(110,157.57)
General Revenues				
Property Taxes General State Revenue Sharing Investment Earnings Other				40,783.61 26,848.00 12,903.57 10,424 <u>.35</u>
Total General Revenues				90,959.53
Change in Net Assets (Deficit)				(19,198.04)
Net Assets Beginning of Year				1,939,483.73
Net Assets End of Year				<u>\$ 1,920.285.69</u>

#### Village of Minden City Combined Balance Sheet All Fund Types and Account Groups February 28, 2007

	Governmental Fund Types				Proprietary I		<u>Total</u>		
Assets		General Spe Reve		Enterprise			Internal Service	(Memorandum Only)	
Cash	\$	12,351.04	\$ 100,687.34	\$	37,352.68	\$	43,999.00	\$	194,390.06
Investments		32,736.96	7,542.13	,	98,266.27	т	37,480.59	*	176,025.95
Sewer and Water Receivables		0.00	0.00		8,726.00		0.00		8,726.00
Accounts Receivable-Hookup		0.00	0.00		25,768.97		0.00		25,768.97
Taxes Receivable		5,637.33	0.00		0.00		0.00		5,637.33
Prepaid Insurance		11,178.96	9,982.44		7,302.36		0.00		28,463.76
Due from Other Fund		519.15	0.00		0.00		0.00		519.15
Building and Equipment-net		0.00	0.00	-	1,872,138.32		0.00	1	,872,138.32
Restricted Assets-Cash		0.00	0.00		105,559.36		0.00	•	105,559.36
Total Assets	\$		\$118,211.91	\$2	2,155,113.96	\$		\$2	417.228.90
Liabilities and Fund Equity					<u> </u>		<del></del>		
Current Liabilities									
Salaries and Fringes Payable	\$	2,799.93	\$ 0.00	\$	0.00	\$	0.00	\$	2,799.93
Revenue Bonds Payable		0.00	0.00		14,000.00	·	0.00	•	14,000.00
Long Term Liabilities					•				,
Revenue Bonds Payable		0.00	0.00		515,000.00		0.00		515,000.00
Notes Payable					137,475.42		_,		137,475.42
Deferred Revenue		0.00	0.00		25,768.97		0.00		25,768.97
						_			
Total Liabilities		2,799.93	0.00		692,244.39		0.00		695,044.32
Frond Farrity									
Fund Equity									
Contributed Capital Federal		0.00	0.00	1	1,530,000.00		0.00		,530,000.00
Depr Transferred from Operations		0.00	0.00		(444,316.00)		0.00		(444,316.00)
Retained Earnings Unreserved		0.00	0.00		271,626.21		81,479.59		353,105.80
Retained Earnings Reserved .		0.00	0.00		105,559.36		0.00		105,559.36
Fund Balance Unreserved	_	59,623.51	118,211.91		0.00	_	0.00		177,835.42
Total Fund Equity		<u>59,623.51</u>	<u>118,211.91</u>	1	1,462,869.57	_	81,479.59	_1	<u>,722,184.58 </u>
Total Liabilities and Fund Equity	\$	62,423.44	<u>\$118,211.91</u>	_\$2	2,155,113.96	\$	81,479,59	\$2	.417.228.90

# Village of Minden City Combined Balance Sheet Proprietary Fund Types February 28, 2007

	<u>Enterp</u>	rise Funds	<u>Internal Se</u>		
	<u>Water</u>	<u>Sewer</u> Operating	<u>Fireman's</u> <u>Sinking</u>	<u>Public</u> <u>Improvement</u>	<u>Total</u>
Assets					
Current Assets Cash in Bank Investments Billing Receivable Accounts Receivable Restricted Assets-Cash Prepaid Insurance Total Current Assets	\$ 7,189.05 13,589.81 4,214.00 0.00 0.00 1,907.10 26,899.96	\$ 30,163.63 84,676.46 4,512.00 25,768.97 105,559.36 5,395.26 256,075.68	\$ 33,583.27 25,412.93 0.00 0.00 0.00 0.00 58,996.20	\$ 10,415.73 12,067.66 0.00 0.00 0.00 0.00 22,483.39	\$ 81,351.68 135,746.86 8,726.00 25,768.97 105,559.36 7,302.36 364,455.23
Property and Equipment Lagoons and Collection Systems Mains and Hydrants Less-Accumulated Depreciation Total Property and Equipment	0.00 514,130.53 (149,366.00) 364,764.53	1,977,355.95 0.00 <u>(469,982.16)</u> 1,507,373.79	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	1,977,355.95 514,130.53 (619,348.16) 1,872,138.32
Total Assets	\$ 391 664 49	<u>\$ 1,763,449,47</u>	\$ 58,996.20	\$ 22,483,39	<u>\$ 2,236,593,55</u>
Liabilities and Fund Equity					_
Current Liabilities Current Bonds and Notes Payable Long Term Liabilities	\$ 7,000.00	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 14,000.00
Revenue Bonds Payable Notes Payable Deferred Revenue Total Liabilities	0.00 137,475.42 0.00 \$ 144,475,42	515,000.00 0.00 25,768,97 \$ 547,768,97	0.00 0.00 \$ 0.00	0.00 0.00 \$ 0.00	515,000.00 137,475.42 25,768.97 \$ 692,244.39
Fund Equity Contributed Capital Federal Depr Transferred from Operations Retained Earnings Total Fund Equity	\$ 130,000.00 (64,118.00) 181,307.07 247,189.07	\$ 1,400,000.00 (380,198.00) 195,878.50 1,215,680.50	\$ 0.00	\$ 0.00 0.00 22,483.39 22,483.39	\$ 1,530,000.00 (444,316.00) 458,665.16 1,544,349.16
Total Liabilities and Fund Equity	<u>\$ 391,664.49</u>	<u>\$ 1,763,449,47</u>	\$ 58 996 20	\$ 22,483,39	<u>\$ 2,236,593,55</u>

# Village of Minden City Combined Statement of Revenue. Expenditures and Change in Fund Balance - All Government Fund Types For the Year Ended February 28, 2007

•	<u>G</u>	<u>overnmenta</u>	ernmental Fund Types			<u>Total</u>		
		<u>General</u>		Special	Me	<u>Memorandum</u>		
				Revenue		Only		
Barrage								
Revenues	_		_					
Property Taxes	\$	39,309.63	\$	22,906.30	\$	62,215.93		
State Sources and County Sources		26,848.00		29,240.38		56,088.38		
Intergovernmental		11,190.15		0.00		11,190.15		
Garbage Collections		11,305.14		0.00		11,305.14		
Interest		965,38		2,175.46		3,140.84		
Miscellaneous Revenue		<u>9,824.35</u>	_	1,484.92		11,309.27		
Total Revenues		99,442.65	_	55,807.06		155,249.71		
Expenditures								
General Government		60,010.26		0.00		60,010.26		
Public Safety		0.00		27,768.60		27,768.60		
Public Works		54,635 <u>.46</u>		30,562.26		85,197.72		
Total Expenditures		114,645.72		58,330.86		172,976.58		
Excess of Revenues over Expenditures		(15,203.07)		(2,523.80)		(17,726.87)		
Other Financing Sources (Uses)								
Operating Transfers in		333.63		18,154.16		18,487.79		
Operating Transfers out		0.00	_	(11,311.90)		(11,311.90)		
Total Other Financing Sources (Uses)		333.63		6,842.26		7,175.89		
Parameter 104 6								
Excess of Revenues and Other Sources		(4.4.000.44)		1.010.10				
Over (Under) Expenditures and Other Uses		(14,869 <u>.44)</u>		4,318.46		(10,550.98)		
Fund Balance Beginning of Year		74,492.95		113,893.45		100 206 40		
i and balance beginning of rear	-	17,732.30		113,093,45		188,386.40		
Fund Balance End of Year	<u>\$</u>	59,623.51	<u>\$</u>	<u>118,211.91</u>	\$	177,835,42		

# Statement of Revenue Expense and Change in Retained Earnings - Budget and Actual Proprietary Fund Type For The Year Ended February 28, 2007

#### **Sewer Operating Fund**

<u> </u>							
		<u>Budget</u>		<u>Actual</u>	<u> i</u>	<u>Variance</u> Favorable nfavorable)	
Operating Revenues					1_		
Taxes	\$	10,337.00	\$	0.00	\$	(10,337.00)	
Sewer Fees	Ψ	42,700.00	Ψ	47,737.84	Ψ	5,037.84	
Other Income		100.00		0.00		(100.00)	
Total Operating Revenues		53,137.00	_	47,737.84	_	(5,399.16)	
Total Operating Nevended		00,107.00		41,131.04		(5,399.10)	
Operating Expenses							
Unemployment Tax Expense		400.00		0.00		400.00	
Office Supplies						400.00	
Printing & Publishing		350.00		685.35		(335.35)	
Utilities Expense		2,000.00		0.00		2,000.00	
Professional Fees		1,500.00		1,430.35		69.65	
		1,200.00		967.00		233.00	
PVC Supplies Expense		1,000.00		10,221.67		(9,221.67)	
Administrative & Recording Wages		1,200.00		1,200.00		0.00	
Water Testing-Laboratory		100.00		0.00		100.00	
Labor Reimbursement Expense		3,500.00		0.00		3,500.00	
Insurance Liability		1,200.00		6,708.00		(5,508.00)	
Repair & Maintenance		1,800.00		5,050.32		(3,250.32)	
Miscellaneous		2,025.00		2,279.14		(254.14)	
Depreciaton and Amortization		68,500.00		64,823.04		3,676.96	
Total Operating Expenses		84,775.00		93,364.87		(8,589.87)	
Operating Income (Loss)		(31,638.00)		(45,627.03)		(13,989.03)	
Other Income (Expenses)							
Interest Revenue		0.500.00		4.004.00		4 404 00	
Interest Expense		3,500.00		4,681.20		1,181.20	
Transfer In		(31,000.00)		(23,647.50)		7,352.50	
		0.00		6,311.90		(6,311.90)	
Total Other Income (Expenses)		(27,500.00)		(12,654.40)		14,845.60	
Net Income (loss) From Operations	<u>\$</u>	(59,138,00)		(58,281.43)	_	<u>856.57</u>	
Add back depr on assets acquired with contributed capital				61,965.00			
Increase (Decrease) in Retained Earnings				3,683.57			
Retained Earnings Beginning of Year				192,194.93			
Retained Earnings End of Year			<u>.\$</u>	195,878.50			

#### Statement of Revenue Expense and Change in Retained Earnings - Budget and Actual Proprietary Fund Type For the Year Ended February 28, 2007

#### Water Fund

Operating Revenues		Budget		Actual		<u>avorable</u> nfavorable)
Water Fees	\$	40.450.00	œ.	07.050.07	•	(0.004.00)
Miscellanous Income	ф	40,450.00	\$	37,358.37	\$	(3,091.63)
Total Operating Revenues	-	10,000.00 50,450.00		0.00 37,358.37		(10,000.00)
. ota. oporating Noronaco		30,430.00	_	31,330.31		(13,091.63)
Operating Expenses						
Legal & Proffessional		73,000.00		12,829.40		60,170.60
Operating Supplies		1,700.00		2,517.34		(817.34)
Annual Water Fees		200.00		733.47		(533.47)
Milage Expense		0.00		230.05		(230.05)
Administration and Recordkeeping		3,650.00		1,785,84		1,864.16
Contract Services		2,000.00		0.00		2,000.00
Insurance & Bonds		200.00		2,388.00		(2,188.00)
Insurance Workman's Comp		600.00		58.00		542.00
Utilities		2,000.00		2,299.28		(299.28)
Repairs and Maintenance		63,000.00		57.06		62,942.94
Taxes-Fica		0.00		27.31		(27.31)
Unemployment Tax Expense		500.00		0.00		500.00
Miscellaneous Expense		9,000.00		2,176.94		6,823.06
Depreciation Expense		6,200.00		10,724.04		(4,524.04)
Total Operating Expenses		162,050.00		35,826.73		126,223.27
Operating Income (Loss)		(111,600.00)		1,531.64		113,131.64
Other Income (Expense)						
Interest Income		250.00		159.16		(90.84)
Interest Expense		0.00		(6,294.06)		(6,294.06)
Transfers In		5,202.00		43,881.97	_	38,679.97
Total Other Income (Expense)		5,452.00		37,747.07		32,295.07
Net Income (Loss)	\$	(106,148.00)		39,278.71	<u>.\$</u>	145,426.71
Add back depr on assets acquired with contributed capital				2,948.00		
Increase (Decrease) in Retained Earnings				42,226.71		
Retained Earnings Beginning of Year				139,080.36		
Retained Earnings End of Year			<u>.\$</u>	181,307.07		

## Statement of Revenue Expense and Change in Retained Earnings - Budget and Actual Proprietary Fund Type For the Year Ended February 28, 2007

#### **Internal Service Funds**

	Fireman's Sinking Fund Pu					<u>Public</u>	Public Improvement Fund Variand			
	<u>Budget</u>			<u>Actual</u>		Favorable			Actual	<u>Favorable</u>
		Duuget		Actual	70	<u>infavorable)</u>	<u>D</u>	<u>udget</u>	<u>Actual</u>	(Unfavorable)
Revenues										
Fire Fee Income	\$	1,000.00	\$	0.00	\$	(1,000.00)				
Current Prop Tax Income		0.00		14,678.11		14,678.11				
Donations		3,000.00		0.00		(3,000.00)	•	1,000.00	600.00	(400.00)
Interest Income		50.00		3,067.49		3,017.49		50.00	1,854.88	1,804.88
Total Davesson		4.050.00		47.745.00		40.005.00				
Total Revenues		4,050.00		17,745.60		13,695.60		1,050.00	2,454.88	1,404.88
Expenditures										
Income (Loss) Before Transfers		4,050.00		17,745.60		13,695.60		1,050.00	2,454.88	1,404.88
Other Financing Sources (Uses)										
Operating Transfer In		0.00		3,062.69		3,062,69		0.00	0.00	0.00
Operating Transfers Out		0.00		(18,154.16)		(18,154,16)		0.00	(39,215.60)	39,215.60
Total Other Financing Sources (Uses)		0.00		(15,091.47)		(15,091.47)		0.00	(39,215.60)	
rotal outloi / mailoning ocuroes (eses)		0.00		(10,001.71)	_	(10,001.41)		0.00	(58,215.60)	38,210.00
Net Income (Loss)	<u>\$</u>	4,050.00		2,654.13	<u>\$</u>	(1,395.87)	\$ :	1.050.00	(36,760.72)	<u>\$ (37,810.72)</u>
Retained Earnings Beginning of Year				56,342.07					59,244.11_	
Retained Earnings End of Year			<u>\$</u>	58,996.20					\$ 22,483.39	

# Village of Minden City Reconciliation of Fund Balances of Government Funds to Net Assets of Government Activities For the Year Ended February 28, 2007

#### Fund Balances Total Governmental Funds

\$ 1,722,184.58

Amounts reported for governmental activities in the statement of activities are different because

Capital assets used in governmental activities are not financial resources expenditures in the year incurred and are not reported in the funds

Property and Equipment Less Accumulated Depreciation 1,069,028.61 (792,355.00)

Accrued Interest on debt and notes payable are not recorded in governmental funds until it is paid

Accrued Interest Payable Notes Payable

(8,572.50) (70,000.00)

**Net Assets of Governmental Activities** 

\$ 1,920,285.69

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended February 28, 2007

#### Net Change in Fund Balances Total Governmental Funds

\$ 1,252,71

Amounts reported for governmental activities in the statement of activities are different because

Governmental funds report capital outlays as expenditures in the year incurred and depreciation is recored for assets in the statement of activities

Depreciation Expense (30,818.00)
Capital Outlay 0.00

Accrued Interest on long-term debt is recorded in the statement of activities when incurred and it is not recorded in governmental funds until it is paid

Accrued Interest End of Year (8,572.50)
Accrued Interest Beginning of Year 8,572.50
Other 0.00

Proceeds and repayments of principal on long-term debt are revenues and expenditures in the government funds, but not in the statement of activities

Principal Repayment10,902.04Interest Paid on Notes(534.79)Proceeds from new Debt0.00

Change in Net Assets of Governmental Activities <u>\$ (19,198.04)</u>

# Village of Minden City Combined Statement of Cash Flow Proprietary Fund Types For the Year Ended February 28, 2007

	<u>Water</u>	<u>Sewer</u> <u>Operating</u>	<u>Fireman's</u> <u>Sinking</u>	Public Improvement	<u>Total</u>
Cash Flows from Operating Activies: Operating Income (Loss)	\$ 1,531.64	\$ (45,627.03)	\$ 14,678.11	\$ 600.00	<u>\$ (28,817.28)</u>
Adjustments to Reconcile Operating Income To Net Cash Provided by Operating Activities Depreciation	10,724.04	64,823.04	0.00	0.00	75,547.08
(Increase) Decrease in Assets Accounts Receivable	5,445.81	41,064.71	0.00	0.00	46,510.52
Increase (Decrease) in Liabilities  Deferred Revenue  Total Adjustments	0.00 16,169.85	(30,400.89) 75,486.86	0.00	0.00	<u>(30,400.89)</u> 91,656.71
Net Cash Provided by Operating Activities	17,701.49	29,859.83	14,678.11	600.00	62,839.43
Cash Flows from Capital and Related Financing Activities: Principal Payment on Bond/Notes	(5,524.58)	(7,000.00)	0.00	0.00	(12,524.58)
Interest Paid on Bonds/Notes Constructions Cost or Equipment	(6,294.06) (104,418.33)	(23,647.50)	0.00 0.00	0.00 0.00	(29,941.56) (104,418.33)
Transfer from Other Funds Transfer to Other Funds	43,881.97 0.00	6,311.90 0.00	3,062.69 _(18,154.16)	0.00 (39,215.60)	53,256.56 (57,369.76)
Net Cash Used from Capital and Related Financing  Cash Flows from Investing Activities	(72,355.00)	(24,335.60)	(15,091.47)	(39,215.60)	<u>(150,997.67)</u>
Interest earned on cash	159.16	4,681.20	3,067.49	1,854.88_	9,762.73
Net Increase (Decrease) in Cash	(54,494.35)	10,205.43	2,654.13	(36,760.72)	(78,395.51)
Cash at Beginning of Year	75,273.21	210,194.02	56,342.07	59,244.11	401,053.41
Cash at End of Year	\$ 20,778.86	<u>\$220,399,45</u>	\$ 58,996.20	\$ 22,483.39	<u>\$322,657.90</u>

#### Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Local Governmental Unit conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the Local Governmental Unit:

#### A. Reporting Entity

The Local Governmental Unit is governed by an elected council (Board). The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Although blended component units are legal separate entities, in substance, they are part of the government's operations. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government.

#### B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non fiduciary activities of the primary government and its component units. For the most part, the effect of inter fund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### **Governmental Funds**

Governmental funds are those funds through which most governmental functions typically are financed. The acquisition, use and balances of the government's expendable financial resources and the related current liabilities are accounted for through governmental funds.

The Government reports the following major governmental fund:

The general fund is the Government's primary operating fund. It accounts for all financial resources of the Government, except those required to be accounted for in another fund.

#### Other Non-Major Funds

The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including expendable trusts or major capital projects). The Government accounts for its major and local street activities in the special revenue funds.

#### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes recognized as revenue in the year for which they are levied. Grants and similar items are recognizes as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of inter fund activity has been eliminated from the district-wide financial statements.

Amounts reported as program revenue include (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted State aid.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989 for its business-type activities

Proprietary funds distinguish operating revenue and expenses from non operating items. Operating revenue and expenses generally result from providing services and producing and delivering foods in connection with and proprietary fund's principal ongoing operations. The principal operating revenue of our proprietary funds relate to charges to customers for sales and services. The water and sewer fund also recognizes the portion of tap fees intended to recover current cost (e.g., labor and materials to hook up new customers) as operating revenue. The portion intended to recover the cost of the infrastructure is recognized as non operating revenue. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as non operating revenue and expenses.

#### D. Assets, Liabilities, and Net Assets or Equity

#### **Bank Deposits and Investments**

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Receivables and Payable's

In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied on each December 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year, at which time penalties and interest are assessed.

#### Inventories and Prepaid Items

Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect cost applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

#### Restricted Assets

The revenue bonds of the enterprise funds require amounts to be set aside for construction, debt service principal and interest, operations and maintenance, and a bond reserve. These amounts have been classified as restricted assets, as well as amounts on deposit at the county being held for the construction or debt service of the Local Unit of Government's water and sewer lines.

#### **Capital Assets**

Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. During the current year, \$xxx of interest expense was capitalized as part of the cost of assets under construction.

Property, plant and equipment is depreciated using the straight-line method over its' estimated useful life.

#### Compensated Absences (Vacation and Sick Leave)

It is the government's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is no liability for unpaid accumulated sick leave since the government does not have a policy to pay any amounts when employees separate from service with the government. All vacation pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year-end.

#### **Long-Term Obligations**

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

#### **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### **Comparative Data/Reclassifications**

Comparative total data for the prior year has not been presented in the fund financial statements.

#### Note 2 - Stewardship, Compliance, and Accountability

#### **Budgetary Information**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America and State law for all Government Funds. All annual appropriations lapse at fiscal year end.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the Government to have its budget in place by the beginning of its fiscal year. Expenditures in excess of amounts budgeted are a violation of Michigan law. Sate law permits governments to amend their budgets during the year. During the year, the budget was amended in a permissible manner. There were no significant amendments during the year.

Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

#### **Excess of Expenditures Over Appropriations in Budgeted Funds**

During the year, the Government incurred expenditures in certain budgeted funds which were in excess of the amounts budgeted, as shown in the statements of Actual vs Budget.

#### Note 3 - Deposits and Investments

#### **Deposits**

The Villages cash accounts consist of various interest bearing checking and savings accounts. At year-end, the carrying amount of the Villages deposits was \$194,390.06 and the bank balance was \$194,390.06.

#### Investments

State statutes authorize the Village to invest in obligations of the U.S. Treasury and U.S. agencies, deposit agreements with federally insured financial institutions within the State of Michigan, high grade commercial paper, repurchased obligations of the U.S. government and U.S. agencies, banker's acceptances of U.S. banks and mutual funds comprises of the above authorized investments. As of February 28, 2007, the Village investments consisted of certificates of deposit and Money Market Funds which the carrying amount and the bank balance was \$176,025.29.

The total Village cash and investments amounted to \$370,416.01 as of February 28, 2007 and \$194,390.06 was covered by Federal Depository Insurance.

#### Note 4 - Proprietary Fund Fixed Assets

Additions to the utility plant are recorded at cost or, if contributed property, at their estimated fair value at the time of contribution. Repairs and maintenance are recorded as expenses; renewals and betterments are capitalized. The sale or disposal of fixed assets is recorded by removing cost and accumulated depreciation from the accounts and charging the resulting gain or loss to income.

Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Sewer Building and Lines	50 years
Buildings	15-30 years
Equipment	10-20 years
Office Equipment	5 years

Following is a summary of fixed assets recorded in the Property Funds as of February 28, 2007

	<u>Water</u>	<u>Sewer</u>
Land Lagoon	\$ 2,000 0	\$ 0 624,958
Collection Systems and Costs Equipment Capitalized Interest	 507,050 3,682 1,399	 1,315,506 18,922 <u>17,970</u>
Less: Accumulated Depreciation Net Fixed Assets	 514,131 ( <u>149,366)</u> 364,765	 1,977,356 (469,982) 1,507,374

#### Note 5 - Employee Retirement and Benefit Systems

The Village of Minden City does not provide an employee Retirement and Benefit System.

#### Note 6 - Transfers

The Sewer Operating Fund transferred \$5,000.00 to the General Fund.

Public Inprovements Fund transfered \$333.63 to the General Fund.

Major Street Fund transfered \$4,207.94 to the Sewer Fund.

Local Street Fund transfered \$2,103.96 to the Sewer Fund.

Building & Equipment Fund transfered \$5,000.00 to the Water Fund.

Public Improvement Fund transfered \$38,881.97 to the Water Fund.

The Fireman's Sinking Fund transferred \$18,154.16 to the Fireman's Sinking Fund.

#### Note 7 - Contingent Liabilities

#### **Contingent Liability - Unemployment Compensation Costs**

The Village has elected to be treated as a reimbursing employer for unemployment compensation purposes. Any unemployment benefits paid to Village employees by the Michigan unemployment fund must be reimbursed by the Village on a dollar for dollar basis. The contingent liability for unemployment benefits is not recognized in the accompanying financial statements. The expense is recognized at the time the Village becomes liable to the State of Michigan for unemployment benefits paid.

#### Note 8 - Changes in Long-Term Debt - Sewer and Water Funds

The Village sewer and water systems encompasses all of the Village of Minden City. Financing of construction was accomplished through Sewer System Revenue Bonds, and Water Revenue Bonds authorized pursuant to Act 94, Public Acts of Michigan, 1933, as amended, issued under approval of the Department of Treasury, State of Michigan.

The following is a summary of bond transactions for the year ended February 28, 2007:

	Balance March 1, <u>2006</u>	Additions	<u>Deductions</u>	Balance February 28, <u>2007</u>	
System Revenue Bonds	<u>\$ 529,000</u>	<u>\$ -</u>	\$ 7,000	<u>\$ 522,000</u>	

Sewer System Revenue Bonds payable as of February 28, 2007 are comprised of the following:

Sewer System Revenue Bonds due in annual principal installments ranging from \$6,000 to \$28,000 through November 1, 2039, plus interest at the rate of 4.50%, payable semi-annually on May 1 and November 1. \$536,000

The annual requirements to amortize the Sewer System Revenue Bonds outstanding as of February 28, 2007 including interest of \$545,546 are as follows:

	<u>Sewer</u>
2008	\$ 31,176.00
2009	30,816.00
2010	30,456.00
2011	31,096.00
2012	30,690.00
Thereafter	855,356.00
	\$ 1,009,590,00

The Village also has a note payable to Eastern Michigan Bank in its Water Fund with an outstanding balance of \$150,000.00 as of February 28, 2007. The note is repayable in Semi-Annual Installments of \$6,813.00 including interest at the fixed rate of 4.19%. The annual requirements to amortize this note as of February 28, 2007 are:

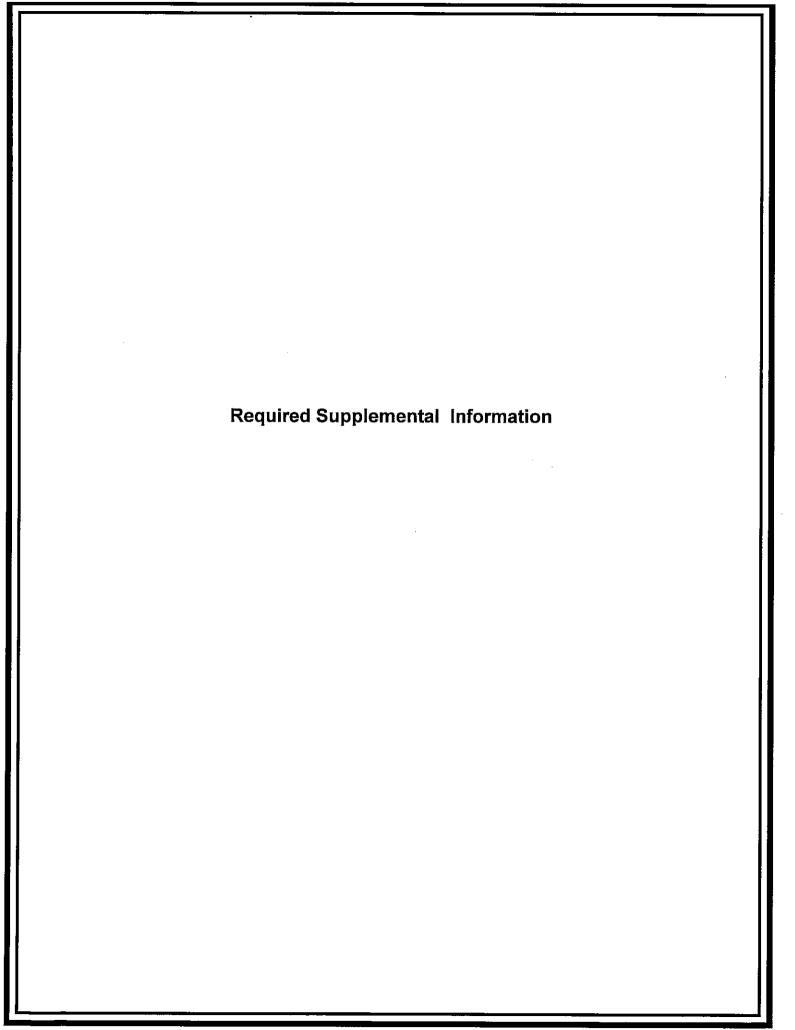
	<u>Principle</u>	Interest
2008	\$ 9,465.01	\$ 5,977.41
2009	7,648.59	5,656.93
2010	8,302.97	5,323.03
2011	<u>118,738.37</u>	2,487.56
	\$144,475.42	\$19,444.93

#### Note 9 - Reserves/Designations on Retained Earnings/Fund Balances

Retained earnings reserved for debt retirement \$\frac{\text{Enterprise}}{105,559.36}\$

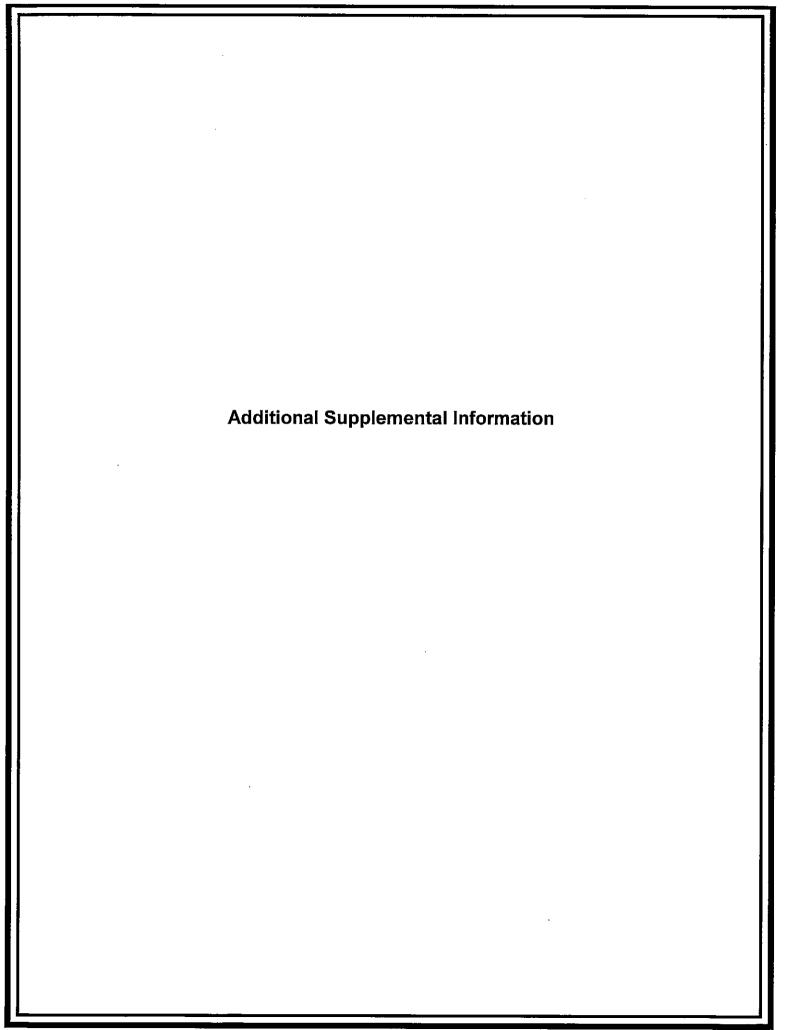
#### Note 10 - Contributed Capital

Contributed capital currently exists only in the Enterprise Fund. This capital has been used along with other Village resources to purchase and construct the sewer and water system currently in use within the Village. In order to more accurately reflect the equity remaining in these contributions, depreciation expense on fixed assets acquired by grants, entitlements and shared revenues in closed to contributed capital rather than retained earnings.



### Village of Minden City Budgetary Comparison Schedule General Fund For the Year Ended February 28, 2007

		<u>Variance</u> <u>Actual</u> <u>Compared to</u> <u>Final</u>			
	<u>Original</u>	<u>Final</u>	<u>Increase</u> (Decrease)	<u>Actual</u>	<u>Favorable</u> (Unfavorable)
Revenues	<u>Budget</u>	<u>Budget</u>	(Decrease)		<u>(omavorable)</u>
Taxes-Current State Sources Intergovernmental Garbage Collections Other Interest	\$ 37,100.00 27,450.00 33,600.00 11,500.00 7,100.00 1,200.00	\$ 37,100.00 27,450.00 33,600.00 11,500.00 7,100.00 1,200.00	\$ 0.00 0.00 0.00 0.00 0.00 0.00	\$ 39,309.63 26,848.00 11,190.15 11,305.14 9,824.35 965.38	(602.00) (22,409.85)
Total Revenues	117,950.00	117,950.00	0.00	99,442.65	
Expenditures					
General Government Public Works Total Expenditures	61,910.00 51,805.00 113,715.00	61,910.00 51,805.00 113,715.00	0.00 0.00 0.00	60,010.26 54,635.46 114,645.72	1,899,74 (2,830,46) (930,72)
Excess of Revenues over Expenditures	4,235.00	4,235.00	0.00	(15,203.07)	(19,438.07)
Other Financing Sources (Uses)					
Operating Transfers in Operating Transfers out Total Other Financing Sources (Uses)	0.00 0.00 0.00	0.00 0.00 0.00	*	333.63 0.00 333.63	
Excess of Revenues and Other Sources Over(Under)Expenditures and Other Uses	\$ 4,235,00	\$ 4,235.00	0.00	(14,869.44)	<u>\$ (19,104.44)</u>
Fund Balance at Beginning of Year				74,492.95	
Fund Balance at End of Year				\$ 59,623.51	:



# Village of Minden City Special Revenue Funds Combined Balance Sheet February 28, 2007

Assets		<u>Fire</u>		<u>Major</u> <u>Street</u>	<u>Local</u> <u>Street</u>		ilding and guipment Capital		<u>Total</u>
Cash in Bank Investments Prepaid Insurance	<b>\$</b>	6,224.06 0.00 8,531.64	\$	37,059.07 961.17 725.40	\$ 54,488.23 591.12 725.40	<b>\$</b>	2,915.98 5,989.84 0.00	\$	100,687.34 7,542.13 9,982.44
Total Assets	\$	14,755.70	<u>\$</u>	38,745.64	\$ 55,804.75	<u>\$</u>	8,905.82	<u>\$</u>	118,211.91
Liabilites and Fund Equity									
Liabilities									
Fund Equity									
Unreserved		14,755.70		38,745.64	 55,804.75	_	8,905.82		118,211.91
Total Liabilities and Fund Equity	\$	14,755.70	<u>\$</u>	38,745.64	\$ 55,804.75	\$	8,905.82	<u>\$</u>	118,211.91

	Major Street Fund						
<b>P</b>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> <u>Favorable</u> (Unfavorable)				
Revenues							
Taxes	\$ 8,934.00	\$ 9,141.65	\$ 207.65				
State Revenue Sharing	17,000.00	15,636.94	(1,363.06)				
Interest Miscellaneous	100.00	1,486.54	1,386.54				
	100.00	454.92	354.92				
Total Revenues	26,134.00	26,720.05	586.05				
Expenditures							
Administrative	400.00	994.07	(594.07)				
Insurance	1,300.00	1,462.50	(162.50)				
Routine Maintenance	36,550.00	12,214.69	24,335.31				
Taxes Fica	0.00	24.63	(24.63)				
Winter Maintenance	600.00	350.96	249.04				
Equipment Rental	1,000.00	3,855.39	(2,855.39)				
Labor Reimbursement	4,000.00	2,839.90	1,160.10				
Road Signs	250.00	662.69	(412.69)				
Traffic Services	250.00	326.81	(76.81)				
Unemployment Tax	500.00	0.00	500.00				
Total Expenditures	44,850.00	22,731.64	22,118.36				
Excess of Revenues Over (Under) Expenditures	(18,716.00)	3,988.41	22,704.41				
Other Financing Sources (Uses)							
Transfer to other funds	0.00	(4,207,94)					
Total Other Financing Sources (Uses)	0.00	(4,207.94)	(4,207.94)				
Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses Fund Balance Beginning of Year	<u>\$ (18,716.00)</u>	(219.53) 38,965.17	<u>\$ 18,496.47</u>				
Fund Balance End of Year	<u>\$ 38,745.64</u>						

#### **Local Street Fund**

Revenues		<u>Budget</u>		<u>Actual</u>	Ē	Variance avorable nfavorable)
Taxes	\$	2,834.00	\$	2,950.26	\$	116.26
State Revenue Sharing	•	15,000.00	•	13,603.44	•	(1,396.56)
Interest		175.00		210.98		35.98
Total Revenues		18,009.00	-	<u>16,764.68</u>		(1,244.32)
Expenditures						
Administrative		50.00		168.29		(118.29)
Insurance		1,500.00		1,462.50		` 37.50 <sup>′</sup>
Contract Road Building		1,000.00		0.00		1,000.00
Routine Maintenance		16,350.00		0.00		16,350.00
Winter Maintenance		300.00		4,564.66		(4,264.66)
Equipment Rental		500.00		0.00		500.00
Labor Reimbursement		1,000.00		1,589.00		(589.00)
Traffic Services Unemployment Tax		250.00		0.00		250.00
Total Expenditures	-	<u>450.00</u> 21,400.00		<u>0.00</u> 7.784.45		450.00
Total Expenditules		21.400.00		7,704.40		13, <u>615.55</u>
Excess of Revenues Over (Under) Expenditures		(3,391.00)		8,980.23		12,371.23
Other Financing Sources (Uses) Transfer to Other Funds		0.00		(2,103.96)		(2,103.96)
Total Other Financing Sources (Uses)		0.00		(2,103,96)		2,103.96
Excess of Revenues and Other Financing Sources Over Expenditures and						
Other Financing Uses	<u>\$</u>	(3,391,00)		6,876.27	<u>.\$</u>	<u>10,267.27</u>
Fund Balance Beginning of Year				48,928.48		
Fund Balance End of Year			\$	55,804.75		

#### Fire Fund

Revenues	<u>Budget</u> <u>A</u> c			<u>Actual</u>	<u>Variance</u> <u>Favorable</u> (Unfavorable)	
Taxes	\$	0.00	\$	37.71	\$ 37.71	
Interest	•	150.00	•	90.76	(59.24)	
Miscellaneous		650.00		1,030.00	380.00	
Transfer from Minden Township	3	00.000,08		9,302.70	(20,697.30)	
Total Revenues		00.008,08		10,461.17	(20,338.83)	
		<del></del>				
Expenditures						
Grocery, Pop & Etc.		250.00		78.65	171.35	
Supplies		150.00		539.73	(389.73)	
Legal & Professional Fees		0.00		250.00	(250.00)	
Utilities		0.00		26.28	(26.28)	
Equipment Purchases		1,000.00		1,401.00	(401.00)	
Repairs		500.00		1,403.32	(903.32)	
Gas and Oil		750.00		404.43	345.57	
Training & Medical		300.00		200.00	100.00	
Labor		300.00		50.00	250.00	
Equipment Usage		25.00		0.00	25.00	
Uniforms/Badge/Licensing		100.00		0.00	100.00	
Insurance	1	4,100.00		7,640.00	6,460.00	
Miscellaneous		500.00		4,175.10	(3,675.10)	
Membership Dues		650.00		125.00	525.00	
Loan Repayments		0.00		10,902.04	(10,902.04)	
Equipment Inspection		100.00		573.05	(473.05)	
Total Expenditures	1	8,725.00		27,768.60	(9,043.60)	
Excess of Revenues Over (Under) Expenditures	1	2,075.00	,	(17,307.43)	(29,382.43)	
Other Financing Sources (Uses)						
Transfers From Other Funds		0.00		18,154.16	<u>18,154.16</u>	
Total Other Financing Sources (Uses)		0.00		18,154.16	18,154.16	
Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses		2.075.00			\$ (11,228.2 <u>7</u> )	
Fund Balance Beginning of Year				13,908.97		
Fund Balance End of Year			<u>.\$.</u>	<u>14,755.70</u>		

#### **Building and Equipment Capital Fund**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> <u>Favorable</u> (Unfavorable)
Revenues Taxes Interest Total Revenues	\$ 1,415.00 25.00 1,440.00	\$ 1,473.98 387.18 1,861.16	\$ 58.98 362.18 421.16
Expenditures Office Supplies Total Expenditures	0.00	46.17 46.17	(46.17) (46.17)
Excess of Revenues over (Under) Expenditures	1,440.00	1,814.99	374.99
Other Financing Sources (Uses) Transfer to Other Funds Total Other Financing Sources (Uses) Excess of Revenues and Other	0.00	(5,000.00) (5,000.00)	(5,000.00) 5,000.00
Financing Sources Over Expenditures And Other Financing Uses	<u>\$ 1,440,00</u>	(3,185.01)	<u>\$ (4.625.01)</u>
Fund Balance Beginning of Year		12,090.83	
Fund Balance End of Year		<u>\$ 8,905.82</u>	

# Village of Minden City General Fund Schedule of Revenues Actual and Budget For the Year Ended February 28, 2007

	<u>Actual</u>	<u>Budget</u>	<u> </u>	/ariance avorable favorable)
Revenues				
Current Prop Tax Income	\$ 39,309.63	\$ 0.00	\$	39,309.63
Deling Prop Tax Income	0.00	100.00		(100.00)
State Sales Tax	21,735.00	27,400.00		(5,665.00)
State Income Tax	5,113.00	0.00		5,113.00
Liquor License Income	852.50	1,500.00		(647.50)
Rubbish Coll-Fees	11,305.14	11,500.00		(194.86)
Hall Rent Inc A	1, <del>44</del> 0.00	3,000.00		(1,560.00)
Deposits Refund	(325.00)	(900.00)		575.00
Interest Income	965,38	1,200.00		(234.62)
Misc Income	6,627.22	2,500.00		4,127.22
Equip Rental Income	8,069.09	10,600.00		(2,530.91)
Reimbursed labor	3,121.06	23,000.00		(19,878.94)
Donations	 1,229.63	 1,000.00		229.63
Total Revenues	\$ 99,442.65	\$ 80,900.00		18.542.65

# Village of Minden City General Fund Schedule of Expenditures Actual and Budget For the Year Ended February 28, 2007

		<u>Actual</u>		<u>Budget</u>	<u>Favora</u> (Unfavo	
Legislative				<del></del>	\ <u> </u>	
Off Sal-Trustees Exp	<u>\$</u>	2,960.00	<u>\$</u>	3,500.00	\$	540.00
Total Legisaltive	<u>\$</u>	2,960.00	<u>\$</u>	3,500,00	\$	540.00
General Government						
Off Sal President Exp	\$	2,790.00	\$	3,200.00	\$	410.00
Off Sal Clerk/Assesor Exp		3,440.00		3,500.00		60.00
Off Sal Treasurer Exp		3,400.00		3,500.00		100.00
Election Exp wage		0.00		50.00		50.00
Elect Exp supplies		0.00		50.00		50.00
Mileage Expense		1,492.91		2,000.00		507.09
Supplies-Office Exp		819.35		750.00		(69.35)
Legal & Prof CPA Exp		3,607.00		4,100.00		493.00
Legal & Prof Attorney Exp		925.00		500.00		(425.00)
Legal & Prof Misc Exp		0.00		500.00		500.00
Contr Serv Gate Way Exp		12,674.16		11,500.00		(1,174.16)
Contr Serv Misc		0.00		1,000.00		1,000.00
Print/Pub Printing Exp		951.00		700.00		(251.00)
Print/Pub Spec Notice Exp		147.00		250.00	4	103.00
Print/Pub Legal Exp		0.00		100.00		100.00
Print/Pub Election Exp		0.00		50.00		50.00
Insurance Liab & W/C Exp		1,583.00		1,550.00		(33.00)
Insurance Par Plan Renewal Exp		13,622.00		14,000.00		378.00
Bonds Exp		50.00		750.00		700.00
Util Hall Consumers		893.36		1,500.00		606.64
Util Hall Gte North Exp		0.00		250.00		250.00
Util Gvt Bidg Dte Exp		1,794.70		1,100.00		(694.70)
Util Gvt Bldg Consumers Exp		1,928.04		0.00		(1,928.04)
Util Gvt Bldg Gte Exp		1,433.51		1,100.00		(333.51)
Vig Hall Mnt Supplies Exp		124.62		500.00		375.38
Vig Hall Rep/Maint Exp		704.29		1,000.00		295.71
Taxes Payroll Fica Exp		3,024.81		2,000.00		(1,024.81)
Taxes Fed Unemp 940 Exp		0.00		10.00		10.00
Miscellaneous Exp		1,645.51		2,800.00		1,154.49
Reimbursement for supplies Exp		0.00		100.00		100.00
Total General Government	<u>\$</u>	<u>57,050.26</u>	<u>\$</u>	58,410.00		1,359.74
Public Works						
Contr Serv Pub Safety	\$	3,215.20	œ	9 995 99	œ	0.00
Park Mnt Supplies Exp	φ		Ф	3,225.00	Ф	9.80
Park Mrt Supplies Exp		0.00		800.00		800.00
Park Maintenance Miscellaneous Exp		0.00		700.00		700.00
Park Maintenance Labor Exp		425.29		500.00		74.71
		0.00		100.00		100.00
Contract Services Exp Util Dte Ball Park Exp		0.00		10.00		10.00
Util Dte Streets Exp		639.40		1,000.00		360.60
		6,469.43		6,500.00		30.57
Util Dte Dpw Exp		105.80		150.00		44.20
Util Dat Ed. Wht Sta Bldg Eve		405.73		500.00		94.27
Util Det.Ed. Wht Stg Bldg Exp		0.00		10.00		10.00
Rep & Mnt Supplies Exp		8,842.80		5,000.00		(3,842.80)

# Village of Minden City General Fund Schedule of Expenditures Actual and Budget For the Year Ended February 28, 2007

	·		<u>Favorable</u>
	<u>Actual</u>	<u>Budget</u>	(Unfavorable)
Rep & Mnt Gas/Oil Exp	3,137.79	2,500.00	(637.79)
Repairs & Maint Labor Exp	30,864.71	29,000.00	(1,864.71)
Rep & Mnt Repair Exp	529.31	1,800.00	1,270.69
Miscellaneous Expense	0.00	10.00	10.00
Total Public Works	\$ 54,635.46	<u>\$ 51,805.00</u>	(2,830.46)
Capital Outlay			
Total Capital Outlay	\$ 0.00	\$ 0.00	0.00
Total Expenditures	<u>\$ 114,645.72</u>	\$ 113,715.00	\$ (930.72)

# Village of Minden City Agency Fund Statement of Changes in Assets and Liabilities February 28, 2007

	<u>Balance</u> <u>Beginning of Year</u>	Additons	<u>Deductions</u>	<u>Balance</u> End of Year
Assets				
Cash	<u>\$ 519.15</u>	45,210.16	45,210.16	<u>\$ 519.15</u>
Liabilities				
Due to General Fund	519.15	39,309.63	39,309.63	519.15
Due to Major Street	0.00	2,950.27	2,950.27	0.00
Due to Local Street	0.00	2,950.26	2,950.26	0.00
	\$ 519.15	\$ 45,210.16	\$ 45,210.16	\$ 519.15

### Village of Minden City Schedule of Sanitary Sewer System Revenue Bonds Dated March 5, 1998 February 28, 2007

Payment			Interest	
<u>Date</u>	<u>Principal</u>	Rate	Amount	<u>Total</u>
05/01/07		4.5%	11,745	1 <u>1,74</u> 5
11/01/07	7,000	4.5%	11,745	18,745
05/01/08		4.5%	11,588	11,588
11/01/08	8,000	4.5%	11,588	19,588
05/01/09		4.5%	11,408	11,408
11/01/09	8,000	4.5%	11,408	19,408
05/01/10		4.5%	11,228	11,228
11/01/10	8,000	4.5%	11,228	19,228
05/01/11		4.5%	11,048	11,048
11/01/11	9,000	4.5%	11,048	20,048
05/01/12		4.5%	10,845	10,845
11/01/12	9,000	4.5%	10,845	19,845
05/01/13		4.5%	10,643	10,643
11/01/13	9,000	4.5%	10,643	19,643
05/01/14		4.5%	10,440	10,440
11/01/14	10,000	4.5%	10,440	20,440
05/01/15		4.5%	10,215	10,215
11/01/15	10,000	4.5%	10,215	20,215
05/01/16		4.5%	9,990	9,990
11/01/16	11,000	4.5%	9,990	20,990
05/01/17		4.5%	9,743	9,743
11/01/17	11,000	4.5%	9,743	20,743
05/01/18		4.5%	9,495	9,495
11/01/18	12,000	4.5%	9,495	21,495
05/01/19		4.5%	9,225	9,225
11/01/19	12,000	4.5%	9,225	21,225
05/01/20		4.5%	8,955	8,955
11/01/20	13,000	4.5%	8,955	21,955
05/01/21		4.5%	8,663	8,663
11/01/21	13,000	4.5%	8,663	21,663
05/01/22		4.5%	8,370	8,370
11/01/22	14,000	4.5%	8,370	22,370
05/01/23		4.5%	8,055	8,055
11/01/23	15,000	4.5%	8,055	23,055
05/01/24		4.5%	7,718	7,718
11/01/24	15,000	4.5%	7,718	22,718
05/01/25		4.5%	7,380	7,380
11/01/25	16,000	4.5%	7,380	23,380

#### Village of Minden City Schedule of Sanitary Sewer System Revenue Bonds Dated March 5, 1998 February 28, 2007 (continued)

Payment			Interest	
<u>Date</u>	<u>Principal</u>	Rate	Amount	<u>Total</u>
05/01/26		4.5%	7,020	7,020
11/01/26	17,000	4.5%	7,020	24,020
05/01/27		4.5%	6,638	6,638
11/01/27	17,000	4.5%	6,638	23,638
05/01/28		4.5%	6,255	6,255
11/01/28	18,000	4.5%	6,255	24,255
05/01/29		4.5%	5,850	5,850
11/01/29	19,000	4.5%	5,850	24,850
05/01/30		4.5%	5,423	5,423
11/01/30	20,000	4.5%	5,423	25,423
05/01/31		4.5%	4,973	4,973
11/01/31	21,000	4.5%	4,973	25,973
05/01/32		4.5%	4,500	4,500
11/01/32	22,000	4.5%	4,500	26,500
05/01/33		4.5%	4,005	4,005
11/01/33	23,000	4.5%	4,005	27,005
05/01/34		4.5%	3,488	3,488
11/01/34	24,000	4.5%	3,488	27,488
05/01/35		4.5%	2,948	2,948
11/01/35	25,000	4.5%	2,948	27,948
05/01/36		4.5%	2,385	2,385
11/01/36	26,000	4.5%	2,385	28,385
05/01/37		4.5%	1,800	1,800
11/01/37	27,000	4.5%	1,800	28,800
05/01/38		4.5%	1,193	1,193
11/01/38	28,000	4.5%	1,193	29,193
05/01/39		4.5%	563	563
11/01/39	25,000	4.5%	563_	<u>25,563</u>
	\$ 522,000		\$ 487,590	\$ 1,009,590

### George Zahul, CPA, PC

101 N Port Crescent St Bad Axe, MI 48413

July 23, 2007

To the Village Board Village of Minden City Minden City, MI 48456

The following comments related to situations that came to my attention during the course of my recent examination of the Village of Minden City's financial statements as of and for the year ended February 28, 2007, and are submitted for your evaluation and consideration. I would like to emphasize that, since my examination was conducted for the purpose of expressing an opinion on the previously referred to financial statements, these comments are not necessarily all inclusive.

1. The Village over-expended in the General Fund in comparision to the budget. This excess of expenditure over budget amount is in violation of P.A. 621. The Board should avoid such violations by periodically reviewing actual expenditures and revenues as compared to budget amounts.

If you would need assistance in implementing the above, I would by happy to assist you.

I want to take this opportunity to thank the Board for selecting me to do your audit, and I want to thank the Village Officials for their help and assistance during the audit.

Very truly yours,

George A. Zahul, PC

Certified Public Accountant